

SABA 3D Shoot

Score System

User Manual

South African Bowhunters Association

Version 1.0 · 2026



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1. Getting Started

The SABA Score Master app works directly in your phone's web browser — nothing to install. Open the link your club or administrator shared with you and you're ready to go. (Link included at bottom of this section)

It is a Progressive Web App therefore it can offer a native app-like experience. To make it act like a “Full-on App” you can “Install” it. On some Android phones it will prompt you with an “install” option when you open the link for the first time. If you are not prompt when opening the link, just navigate to the menu, usually 3 lines or 3 dots, select and scroll to “add to home screen” select and choose install when asked.

On iPhone

Open link in Safari

Tap the **Share button** (the square with the upward arrow) at the bottom of the screen.

Scroll down the list of options and select **Add to Home Screen**.

*Note: If you don't see this option, scroll to the bottom, tap **Edit Actions**, and tap the green plus (+) next to "Add to Home Screen" to enable it.*

Type a **name** for the shortcut. This is what will appear under the icon on your screen.

Tap **Add** in the top-right corner

[Click Here to activate the App](#)

Signing in

You do not need to be signed in to register for an event or to view scores. But signing in means the app can remember your details, show your pending payments, and track your score history.


- 1 Tap the Login button on the Home screen.**
It's the green button with a login image just below the SABA logo.
- 2 Enter your email address and password on the sign-in page.**
If you don't have an account yet, you can create one from the same page.
- 3 You'll be returned to the Home screen.**
Best to first update your profile. If you are a SABA member, supply your member-number and all your information will automatically populate.

i To sign out, tap the same button — it becomes a Logout button once you are signed in.

The Home screen

Everything starts here. You'll see four main tiles and a sponsor banner. Depending on your situation, you may also see short-cut buttons appear after you register for an event.

| | |
|-------------------------------|--|
| My Profile | Your personal details, score history, and any outstanding payments. |
| Scores & Standings | Latest event results and the season leaderboard. |
| Event Registration | Sign up for an upcoming shoot — for yourself or a whole group. |
| Event Scorecard | Score your group's round on competition day. This tile is locked until the day of the shoot. |

 Once you have an upcoming confirmed registration, two extra shortcut buttons appear on the Home screen: My Group Page and Mulligans. These disappear once the event has passed.

Alerts on the Home screen

Important messages appear at the top of the Home screen as coloured banners:


- Green banner — your registration went through successfully.
- Orange banner — a payment was cancelled. Go to your Profile to complete it.
- Amber scorecard banner — you have an unfinished scorecard saved. Tap Recover to continue, or Discard to start fresh.
- Amber transfer banner — another archer has handed scoring over to you. Tap it to open their scorecard and carry on.

2. Event Registration

Use this to sign yourself and your group up for a SABA 3D shoot. You can register between 1 and 5 archers in one go, and add spectators as well. You don't need to be signed in to register, but if you are, the app fills in your own details automatically.

Choosing your event

- 1 Tap Event Registration on the Home screen.**
- 2 A list of all upcoming events appears.**
Each card shows the event name, date, province, venue, and a map link. Official SABA events are shown with a green badge; sanctioned (club-hosted) events show an amber badge.
- 3 Tap the green button with the event name to select it.**
You'll move straight to the registration form.

 If an event shows host contact details, those are the right people to call about that specific shoot — queries about the venue, parking, or local rules go to them.

Step 1 — How many archers?


Choose how many archers you are registering: 1 through 5. Spectators (people attending but not shooting) are added separately on the next screen and do not count toward this number. Tap Continue when you're ready.

Step 2 — Pick your starting target

A grid of all 20 targets is shown. Each tile displays:

- The target number.
- How many spots are still open for your group size.
- A people icon with a count if other archers are already at that target.

Tap a target to select it. On a phone, press and hold any target to see which archers are already registered there. Targets right next to a full target are shown in a separate overflow list if needed, so you always have options.

 The app tries to space groups out across the course. Targets immediately adjacent to an occupied one are deprioritised — but they will still appear if that's all that's left.


Tap Continue once you've selected a target.

Step 3 — Archer details

One section appears per archer. For each person you can either search the member database or enter their details by hand.

Finding a registered member

Type their name, email address, 4-digit profile code, or SABA membership number into the search box. The app will find them and fill in their details automatically. A green message confirms the profile was found; an amber message warns if their membership is not currently in good standing.

 Tap Change on any auto-filled card if you selected the wrong person — it clears that card so you can search again.

Entering details manually

If the archer is not in the system, tap "Not in the system? Enter details manually" and fill in their first name, surname, email address, and archer class. Their SABA number defaults to Guest.

Adding spectators

Tap + Add Spectator at the bottom of the form. Spectators need a name, surname, and email address. They pay only the venue entry fee (if applicable) and are not counted in the group size.

Archer classes

Select the correct class for each archer from the dropdown. The class determines the registration fee. The available classes include:

- Cub, Future Junior, Junior, Senior (Male and Female variants)
- Traditional (Junior, Female, Male)
- Hunter Fixed Blade, Hunter Mechanical
- Open (Junior Male, Junior Female, Male, Female)
- Crossbow

Fee breakdown

A running total is shown at the bottom of the form. It updates as you fill in each archer's class. The fee depends on your archer class and on whether you are registering before or after the pre-registration closing date.

⚠ Pre-registration closes two days before the event at 18:00 (or at a date set by the event organiser). After that, an on-the-day rate applies. The form shows a warning if you are registering at the higher rate.

💡 Voucher codes and credit are applied on the Group Page after registration — not on this form.

Submitting

Check the fee breakdown one last time, then tap Register & Continue to Group Page. The app creates registrations for all your archers and takes you straight to the Group Page.

⚠ If the app detects that an archer is already registered for another event on the same day, it will show a duplicate warning and block submission. If you think this is an error, contact your administrator.


3. Your Group Page

After registering, you are taken straight to the Group Page. This is the hub for your group — it shows every archer's payment status, and what still needs to be done before the event. You can return to it any time from the Home screen by tapping My Group Page.

Sharing the group link

Not everyone in your group will be standing next to you when you register. Tap the Share button at the top right of the Group Page. The app copies a unique link to your clipboard (or opens your phone's share sheet). Send it to your group members via WhatsApp, SMS, or email.

Each archer who follows the link goes directly to their own card on the Group Page — no login needed. They can complete their own payment from there.


 Send the group link as soon as you finish registering. The sooner everyone pays, the sooner the whole group is confirmed and you avoid automatic cancellation.

Indemnity

Currently Indemnity is signed on the day at the venue — the app will later simply move it online and it will form part of registration confirmation.

Once part of the app it will be as easy as 1, 2, 3...

- 1 Tap Accept Indemnity on your archer card.**
- 2 Read the indemnity document that appears.**
- 3 Tap I Accept to confirm.**
Your card immediately shows a green tick for indemnity. If you have already paid, your registration is confirmed right away.

 Only the archer themselves can accept the indemnity — not the group leader on their behalf. This is a legal requirement.

Applying a voucher

If you have a voucher code from the SABA online store, you can apply it to reduce your registration fee.

- 1 Tap the voucher/tag icon on your archer card.**
- 2 Type your voucher code and tap Apply.**
The app checks the code with the SABA online store in real time.
- 3 If the code is valid, the discount is shown immediately and your amount due is updated.**
If the voucher fully covers your fee, your registration is marked as paid automatically — no further payment step is needed.

i Voucher codes come from the SABA online store website. The app will tell you if a code has been used up, expired, or doesn't reach the minimum amount.

Paying online (PayFast)

- 1 Tap Pay on your archer card.**
- 2 The payment screen opens.**
You'll see your own amount due. You can also tick other archers in your group to pay for them at the same time — handy if you're covering everyone.
- 3 Tap Proceed to Payment.**
You are taken to the PayFast secure payment gateway. PayFast accepts card payments and EFT.
- 4 Complete the payment on PayFast.**
Once done, you are returned to the app and your card updates to show payment confirmed.

! If you close the PayFast page before finishing, your registration is still there — just with payment outstanding. Return to the Group Page to try again.

Paying cash on the day

Some events allow cash payment at the venue. If cash is available, a Pay Cash option appears on the payment screen from 07:00 on the morning of the event.

1 Select Pay Cash

2 Your registration is saved as cash-pending.

An administrator at the venue will take your payment and enter a receipt number to confirm you.

i Cash payment does not confirm your registration automatically. You need to find the admin at the venue and pay them in person. Until they confirm your receipt, your registration stays pending.

What happens if I don't complete registration in time?


Registrations that are not fully confirmed (both payment and indemnity, when part of app, are done) are automatically removed after a set time. Here is how the timing works:

| | |
|--|---|
| More than 48 hours before closing | Unpaid registrations older than 48 hours are cancelled. Paid registrations are also cancelled and a credit is issued to your account. |
| After pre-registration closes | Unconfirmed registrations older than 8 hours are cancelled. |
| Day before the event at 18:00 | All remaining unconfirmed registrations are removed. |
| Cash registrations on event day | These stay until an admin confirms them — the automatic removal does not delete cash-pending registrations on the day. |

💡 If your registration is cancelled and you paid online, a credit is automatically added to your SABA account. This credit can be used to reduce your fee the next time you register.

4. Mulligans

A mulligan pack gives you the right to re-shoot a target during competition. When you use a mulligan on a target, the higher of your two scores for that target is counted. Each mulligan pack gives you 2 re-shoots and costs R50.

 Mulligans are non-refundable once purchased. Not all events offer mulligans — it depends on whether the host club has them enabled.

Buying a mulligan pack

You can buy mulligans in two ways:


On the Group Page (before payment)

If mulligans are available for your event, an option appears on your archer card on the Group Page. Adding a mulligan pack there bundles the fee into your registration payment — you pay for everything in one go.

From the Mulligans page

Once your registration is confirmed, a Mulligans button (amber, with a crosshair icon) appears on the Home screen. Tap it to see your upcoming confirmed registrations and buy a pack separately.

- 1** Tap Mulligans on the Home screen.
- 2** Find your event in the list and tap the price button on the right.
- 3** Choose how you want to pay — online via PayFast, or cash on the day.
Cash is only available from 07:00 on the morning of the event.
- 4** Complete the payment.
Your mulligan pack is confirmed and will show on your scorecard on competition day.


 If you pay cash for mulligans, they are reserved but only activated once an admin confirms your cash payment at the venue.

5. Scoring on Competition Day

The Event Scorecard tile on the Home screen is locked (greyed out with a padlock) until the morning of the competition. It unlocks automatically on the day. Only archers with confirmed registrations appear in the group list.

Opening your scorecard

- 1 Tap Event Scorecard on the Home screen.**
 A list of all registered groups is shown, organised by venue.
- 2 Find your group and tap on it to expand it.**
 You can see the group members listed. If you are the group leader or the designated scorer, your group is highlighted.
- 3 Tap Start Scoring.**
 An attendance screen appears. Tick which archers from your group are actually present today.
- 4 Tap Confirm Attendance.**
 The scorecard opens, starting at your group's assigned starting target.

 If you accidentally close the app mid-round, don't worry. Your scores are saved automatically and an amber banner will appear on the Home screen when you return. Tap Recover to continue from where you left off.

Entering scores

The scorecard shows one target at a time. For each target, tap the peg from where the shot was taken and the zone where the arrow landed for each archer in your group.

| Score | Zone | What it means |
|-------|------------|--|
| 11 | X | Perfect shot into the innermost ring — highest honour |
| 10 | Inner Kill | Arrow in the vital kill zone |
| 6 | Outer Kill | Arrow in the outer kill zone |
| -6 | Wound | Arrow hits the animal but outside the kill zones |
| -10 | Miss | Arrow missed the animal entirely or hit areas on target that represent soil, rocks or plants. Hit horn or hooves |


After tapping a zone, the score is shown on screen and saved automatically. The sync indicator in the corner shows whether scores have been saved to the server (it also saves to your phone in case of no signal).

Moving between targets and archers

- Swipe or use the left and right arrows to move between targets.
- Tap an archer's name at the top to switch to their scorecard.
- You can move freely — you don't have to score every archer at one target before moving on.

Confirming a target

Once you're happy with all scores for a target, tap Confirm Target. A popup asks you to confirm. Confirmed targets are locked against accidental changes. You can still un-confirm a target if you need to correct something before submitting.

 You don't have to confirm every target before submitting — but it's a good habit to confirm as you go to avoid accidentally changing a score.

Mulligans during scoring

If an archer in your group has a mulligan pack, a Mulligan button appears on their score entry for each target. Tap it to record that they are re-shooting that target. Enter the re-shoot score. A Mulligan must be taken from the same peg and the outcome counts regardless if the first shot was a higher score.

Transferring scoring to another archer

If the scorekeeper for some reason can not continue to keep score, scoring can be transferred to a member in your group to continue scoring:

- 1 Tap the Transfer Scoring button on the scorecard. (Top right)**
- 2 Select the archer you want to hand over to.**
They need to be a registered app user with a profile.
- 3 The transfer is sent.**
An amber banner appears on their Home screen. They tap it to take over the scorecard and continue from where you left off.

i Score transfers expire after 4 hours. If the other person doesn't pick it up in time, you will need to initiate the transfer again.

Submitting your scores

Once all 20 targets are scored for all archers, the Submit button becomes active.

- 1 Tap Submit Scores.**
- 2 A confirmation prompt appears — tap Confirm.**
Scores are submitted to the SABA system and certificate points are calculated automatically.

! Submitted scores are final. Double-check everything before tapping Confirm. If there is an error after submission, contact your administrator.

6. Scores & Standings

Tap Scores & Standings on the Home screen to see two views:

Latest Event Scores


Shows the results from the most recent competition. Scores are grouped by venue, then by archer class, ranked from highest to lowest. The top three in each class get a gold trophy, silver medal, or bronze award icon.

Tap a venue name to expand it and see all classes. Tap a class name to see everyone's scores for that class. Tap again to collapse.

Leaderboard

Shows the season standings for active SABA members — archers who have a valid SABA membership number. Only scores from 2026 season count.

- National tab — everyone ranked across all events and venues.
- Provincial tab — filter by province and venue using the drop-down.
- Your own name is highlighted when you are signed in.
- Tap any archer's row to see their individual event scores.

 The Leaderboard also tracks progress towards Provincial Colours. Bronze, Silver, and Gold thresholds are based on your average score percentage across qualifying events. Your provincial colours status is shown on your My Profile page.

7. Latest News

Tap the locked Scorecard tile when the scorecard isn't yet open — you'll be taken to the Latest News page instead.

This page shows:

- The date of the next competition.
- Any announcements or updates posted by the SABA team.

i Latest News is a read-only page — you can't reply or post here. For queries, contact your club or SABA administrator directly.

8. Common Questions

The Scorecard tile is still locked on competition day — what do I do?

The tile unlocks when the competition settings are activated by your administrator. If it's competition day and the tile is still locked, check with your admin — they may need to manually unlock it.

I registered but never received an email — is my registration okay?

Yes. Invite emails are sent about an hour after registration, not immediately. Check your junk or spam folder. You can always access your Group Page directly from the Home screen by tapping My Group Page.

Someone else registered me — how do I accept my indemnity in the future once it is active online?

Ask the person who registered you to share the Group Page link with you. Open the link on your phone and you'll see your archer card. Tap Accept Indemnity and follow the steps. You do not need an app account to do this.

My payment went through PayFast but it still shows as pending — what now?

Payment confirmation sometimes takes a minute to process. Reload the Group Page by closing and reopening it. If it still shows pending after a few minutes, contact your administrator — they can confirm the payment manually.

I used a voucher and it says 'below minimum amount' — why?

Some vouchers have a minimum cart value before they can be applied. Check the voucher details on the SABA online store — it will show the minimum spend required.

Can I change my starting target after registering?

Not through the app — contact your administrator. They can adjust your target assignment from the management dashboard.

My score disappeared after I closed the app — what happened?

Scores are saved locally on your phone and to the server. If an amber banner appears on the Home screen, tap Recover to restore your scorecard. If you tapped Discard by mistake, contact your administrator — submitted scores may be recoverable from the server.

What is my profile code and where do I find it?

Your profile code is a unique 4-digit number that group leaders can use to find you quickly when registering a group. You'll find it on your My Profile page under the Profile tab, next to your SABA number. Share it with your group leader before events.